



Date Posted: 3-1-2020

*Douglass Middle School*  
**School Site Council (SSC) Agenda/Minutes Template**

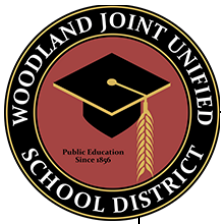
<b>Meeting Date:</b> 3-4-2020	<b>Meeting Location:</b> DMS Library
<b>Starting Time:</b> 5:00pm	<b>Ending Time:</b> 6:00pm

**Participants:** Elected SSC Council Members. All staff, parents and members of the public are invited.

<b>Item/Time Limit</b>	<b>Actions Requested</b>	<b>Person Responsible</b>	<b>Comments/Parent Advice</b>
<b>1. Call to Order (1 minute)</b>	None	<b>Chair</b>	-meeting called to order at 5:05 p.m.
<b>2. Roll Call (1 minute)</b>	None	<b>Secretary</b>	-roll call taken using a sign in sheet. Chris, Lore, Brady, Katie, Stephanie in attendance. -Rebecca entered the meeting at 5:12 p.m.
<b>3. Additions/Changes to Agenda (2 min.)</b>		<b>Chair</b>	-need to change Nicole in the last meeting minutes to Stephanie.
<b>4. Reading and Approval of Minutes (5 min.)</b>		<b>Secretary</b>	- Lore moved to approve changes and Chris seconded.
<b>5. Reports of Officers/Committees (5 min.)</b>	*Not Applicable	<b>Chair</b>	None
<b>6. Public Comment (5 min.)</b>		<b>Chair</b>	None

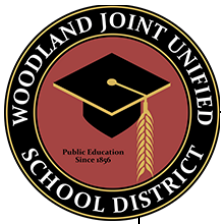
\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

<b>7. Unfinished Business (0 min.)</b>	Needs Assessment Review	<b>Principal</b>	-Needs Assessment feedback. No one in the SSC group filled out the questions form from the last meeting so a google form was created for us to fill out. We all spent time filling it out. People asked clarifying questions to Lore in regards to some of the questions.  -Lore will be sending the original survey to staff again
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			<p>so that they can fill it out if they had anything else they wanted to say.</p>
<p><b>8. New Business ( 40 min.)</b></p>	<ul style="list-style-type: none"> <li>• Budget Updates</li> <li>• School climate discussion</li> <li>• Agenda planning</li> </ul>	<p><b>Chair/ Principal</b></p>	<p>-Went over budget per our request. Some areas we are overspending are copying and ink, sub costs, hand sanitizer/tissue. The \$11,000 that was taken in December was to pay for our leases for our printers for the year.</p> <p>-Stephanie asked to have a campus culture discussion at the last meeting. She is concerned about fights and it is very upsetting to her as a parent. How can we engage kids and discourage behavior that is unacceptable?</p> <p>-Most fights at DMS have stemmed from social media or other outside factors and the school is the place where they happen to be together. The counselors do mediation with students. Victor Services comes on campus once a week to run groups for at risk students. RTi helps with fostering these programs. There is a tier system that we are working on making better to increase communication and better support.</p> <p>-The Chief of Police came to the leadership meeting to talk to the Principal yesterday and they are hoping to have Town Hall meetings to see what we can do better as a community of Woodland. Hoping to work with the schools as well.</p>



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			<ul style="list-style-type: none"> <li>- District has reduced the Rti positions so we will more than likely share Rti with Lee.</li> <li>- AVID Excel will impact the Master Schedule for next year.</li> <li>- Next meeting we should have a soft plan with the school site for next year ready for us to review. Lore will email it out so that we can see it beforehand</li> <li>- Discipline Matrix update.</li> </ul>
<b>9. Adjournment (1 min.)</b>		<b>Chair</b>	Stephanie adjourned the meeting at 6:48 p.m.

Prepared By: **Lore Carrillo**

(type name)

(signature)

Date: \_\_\_\_\_

Attach sign-in sheet. Send completed Agenda/Minutes and sign-in sheet to Douglass Middle School

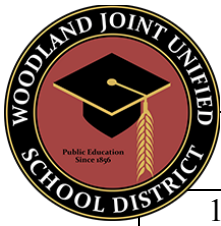
School Site Council (SSC)

**Legal Mandates and Recommendations**

Date Accomplished:

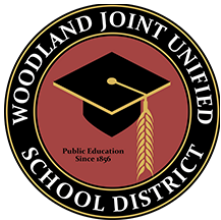
9-20-19	Election of SSC Council- <b>Mandate</b>
10-9-19	Professional Development and Training for SSC-Roles and Responsibilities- <b>Mandate</b>

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE



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	Development of Bylaws- Recommended
10-2-19	Develop Meeting Calendar for 2019-2020- <b>Mandate</b>
10-2-19	Review Student Achievement Data- <b>Mandate</b>
	Monitor the Implementation of the School Plan for Student Achievement- <b>Mandate</b>
1-15-2020	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - <b>Mandate</b>
2-5-2020	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- <b>Mandate</b>
	Evaluate the effectiveness of the School Plan for Student Achievement- <b>Mandate</b>
	Coordinate with ELAC to review programs for English learners- <b>Mandate</b>
11-6-19	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- <b>Mandate</b>
2-5-2020	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- <b>Mandate</b>



Fecha de Publicación: 3-1-2020

Nombre de la Escuela

**Plantilla de Agenda / Minutos del Consejo Escolar (SSC)**

<b>Fecha de la Reunión:</b> 3-4-2020	<b>Ubicación de la Reunión:</b> Biblioteca de la Douglass
<b>Hora de Inicio:</b> 5:00 pm	<b>Tiempo de Finalización:</b> 6:00 pm

Participantes: Miembros electos del Consejo del SSC. Todo el personal, padres y miembros del público están invitados.

Artículo / Límite de Tiempo	Acciones Solicitadas	Persona Responsable	Comentarios / Consejos de los Padres
1. Llamar al Orden (1 minuto)	Ninguna	Presidente	
2. Acto de Pasar Lista (1 minuto)	Ninguna	Secretario	
3. Adiciones / Cambios a la Agenda (2 min.)		Presidente	
4. Lectura y Aprobación de los Minutos (5 min.)		Secretario	
5. Informes de Oficiales / Comités (5min.)	*No Aplica	Presidente	
6. Comentario Público (5 min.)		Presidente	

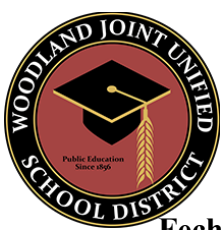
\* Bajo la Ley de Reuniones Abiertas, ninguna acción relacionada con comentarios públicos puede ser objeto de acciones en la reunión. Los problemas planteados en la reunión pueden programarse para otra reunión del SSC, según lo apruebe el consejo. El comentario público se limita generalmente a dos minutos por persona.

7. Asunto Inconcluso (0 min.)	<ul style="list-style-type: none"> <li>● Revisión de evaluación de necesidades del sitio</li> </ul>	Directora	
8. Nuevos Negocios (40 min.)	<ul style="list-style-type: none"> <li>● Actualizaciones de presupuesto</li> <li>● Discusión del clima escolar</li> <li>● Planificación de la agenda</li> </ul>	Presidente/ Directora	
9. Aplazamiento (1 min.)		Presidente	

Preparado por: Lore Carrillo

(Escriba a máquina el nombre)

(Firma)



Fecha de Publicación: 3-1-2020

Fecha: \_\_\_\_\_

Adjunta la hoja de registro. Envíe la Agenda completada / los minutos y la hoja de registro a Escuela Intermedia Douglass.

**Consejo del Sitio Escolar (SSC)  
Mandatos Legales y Recomendaciones**

Fecha de Cumplimiento:

9-20-19	Selección/Elección del Consejo del SSC- <b>Mandato</b>
10-9-19	Desarrollo Profesional y Entrenamiento para el SSC-Funciones y Responsabilidades- <b>Mandato</b>
	Desarrollo de los Estatutos Recomendados.
10-2-19	Desarrollar el Calendario de Reuniones para 2018-19- <b>Mandato</b>
10-2-19	Revisar los Datos del Logro Estudiantil – <b>Mandato</b>
	Monitorear la Implementación del Plan Escolar para el Logro Estudiantil- <b>Mandato</b>
1-15-2020	Coordinar con el Comité de Seguridad para Aprobar el <i>Plan de Seguridad Escolar</i> - <b>Mandato</b>
2-5-2020	Completar una Evaluación Integral de Necesidades, con la identificación de áreas claves para mejorar. <b>Mandato</b>
	Evaluar la efectividad del Plan Escolar para el Logro Estudiantil – <b>Mandato</b>
	Coordinar con ELAC para revisar los programas para Aprendices de Inglés- <b>Mandato</b>
11-6-19	Para las escuelas recién identificadas de CSI solamente: Revisión del Plan Escolar para el Logro Estudiantil/plan de mejoramiento- <b>Mandato</b>
2-5-2020	Obtener Recomendaciones de otros comités consultivos, permanentes y especiales del sitio escolar con respecto al enfoque del Plan Escolar para el Logro Estudiantil- <b>Mandato</b>
	Desarrollar y aprobar el Plan Escolar para el Logro Estudiantil, en coordinación con ELAC, aprobación de ELAC- <b>Mandato</b>